

September 14, 2026- WORK SESSION & REGULAR MEETING

The Work Session and Regular Meetings of the Town of Dickinson Town Board was called to order with the pledge of allegiance by Supervisor Michael A. Marinaccio at 5:30 PM on Monday, September 14, 2026, in the Town Hall, 531 Old Front Street, Binghamton, New York.

This is the third of the regular meetings of the summer schedule of July, August and September combining our Work Session with the Regular Meeting on the second Monday of those months with a start time of 5:30 P.M.

The members of the Town Board present were:

**Michael A. Marinaccio, Supervisor
Stephen M. Gardner, Councilperson
Sharon M. Exley, Councilperson
Danny F. Morabito, Councilperson
Thomas J. Burns, Councilperson**

Also attending:

**Keegan Coughlin, Esq., Town Attorney
Wendi Evans, Town Clerk
Public Works Commissioner Joel Kie, and 3 guests.**

SUPERVISOR'S MONTHLY REPORT September 2026 Town Board Meeting

Please join me in a moment of silence as we remember the nearly 3000 victims killed in the 911 attack and the nearly 10,000 people who have died due to illnesses related to the attack

1. I reviewed the credit card monthly charges and found no issues.
2. We received the 2nd quarter franchise fee from Spectrum/Charter for the amount of \$6,510.13
3. Planning Board held a public hearing on August 31 regarding a special use permit for Zain's Garage. There were no public in attendance, including the owner of the garage. The public hearing will remain open, and the garage owner will be put on notice that they must attend the next scheduled meeting.
4. Had an encouraging discussion with County Executive Jason Garnor who stated that they are working with the state in funding housing for the homeless, those living in hotels, that will allow most if not all those living in hotels to be transferred to a more conducive living arrangement.
5. Just a reminder that the County Passport Day will take place here at our town hall this Wednesday, Sept. 16, starting at 5:00PM until around 7:00 PM. I understand that this event is booked solid but if some is interested in the passport event, they should call the county clerk's office, and the county will put them on standby.

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6. Kyle and I attended the ribbon cutting at Cornell Extension for the opening of their expanded kitchen facility. This kitchen can be used as an incubator for anyone considering getting into the restaurant business and other cooking-related careers.

Town of Dickinson Code Enforcement Office

SUMMARY OF THE REPORT

-17 VIOLATIONS, 13 permits issued, 34 inspections, 10 complaints with follow-up, a total of 5,915.20 received in permit fees

Monthly Report – August 2026

Code Enforcement Officer: Kyle Doyle

Submitted To: Supervisor Marinaccio

Violations

During the month, the following violations and enforcement matters were addressed:

1. 7 J T Blvd – Swimming pool maintenance
2. 43 Downs Ave – Fire safety violations for 4 family apartment building
3. 54 Downs Ave – Unregistered vehicle
4. 119 Glenwood Rd – Trash, debris, tall weeds and grass
5. 606 Old Front St – Tall weeds and grass
6. 88 Old State Rd – Tall weeds and grass
7. 334 Prospect St – Tall weeds and grass
8. 27 Pulaski St – Multiple unregistered vehicles on the property.
9. 29 Pulaski St – Trash and debris
10. 31 Pulaski St – Trash, debris, and improper storage of garbage cans, tall weeds and grass
11. 33 Pulaski St – Tall weeds and grass
12. 44 Pulaski St – Tall weeds and grass
13. 46 Pulaski St – Unregistered Vehicle
14. 42 Sowden St – Trash and debris

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15. 46 Sowden St – Trash and debris
16. 56 Sowden St – No building permit for new porch
17. 32 Terrace Dr – Tall weeds and brush

A total of **130 violations** were issued year to date

Appearance Tickets Issued

- A total of **7 appearance tickets** were issued year to date

Permits / Licenses Issued

The following permits and licenses were issued during the month:

1. 191 Bevier St – Roof Permit
2. 252 Bevier St – Roof Permit
3. 32 N Broad St – Roof Permit
4. 125 Elaine Dr – Roof Permit
5. 205 John St – Siding Permit
6. 21 N Louisa St – Roof Permit
7. 557 Old Front St – Deck/Porch Permit
8. 10 Pleasant Ct – Roof Mounted Solar Panels Permit
9. 56 Sowden St – Deck Permit
10. 26 Stearns Rd – Roof Permit
11. 38 Sunrise Dr – Roof Permit
12. 24 Sunset Dr – Roof Permit
13. 54 Terrace Dr – Roof Permit

Inspections / Site Visits / Communications / Complaints

The following inspections, site visits, communications, and complaint investigations were conducted during the month:

1. 37 Adams St – Violation Follow Up
2. 36 Columbus St – Site visit for roof work.

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3. 110 Cutler Pond Rd – Communications with Broome County Humane Society on taking over the Broome County Dog Shelter.
4. 43 Downs Ave – Communications with the Prospect Terrace Fire Department regarding a multi-family apartment building with no carbon monoxide detectors, improperly installed and inoperable smoke detectors, and improper labeling of apartment units.
5. 54 Downs Ave – Violation Follow Up
6. 249 Glenwood Rd – Complaint received in regard to LED message sign brightness.
7. 435 Glenwood Rd – Communications in regard to generator installation for T-Mobile at tower site.
8. 519 Glenwood Rd – Violation Follow Up
9. 13 Hickory – Site visit for framing inspection.
10. 153 Iris Dr – Violation Follow up
11. 8 Jameson Rd – Fence work being done without a permit.
12. 21 Market St – Communications in regard to run off concerns.
13. 17 N Louisa St – Follow up on siding permit. Final inspection of deck.
14. 40 N Moeller St – Violation Follow Up
15. 9 Pleasant Ct – Communications on 20'x20' garage addition.
16. 611 Old Front St – Violation Follow UP
17. 88 Old State Rd – Violation Follow up
18. 336 Prospect St – Violation Follow Up
19. 338 Prospect St – Violation Follow Up
20. 380 Prospect St – Violation Follow Up
21. 29 Pulaski St – Violation Follow Up
22. 31 Pulaski St – Violation Follow Up
23. 33 Pulaski St – Violation Follow Up
24. 44 Pulaski St – Violation Follow Up
25. 46 Pulaski St – Complaint of unregistered vehicle, trash and debris on the property.
26. 37 Pulaski St – Violation Follow Up

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27. 51 Pulaski St – Violation Follow Up
28. 56 Sowden St – Violation Follow Up
29. 62 Sowden St – Violation Follow Up
30. 9 Sunrise Dr – Framing Inspection for addition.
31. 38 Sunrise Dr – Roof work being performed without a roofing permit.
32. 901 Upper Front St – SUNY Broome complaint received in regard to new signage brightness
33. 929 Upper Front St – Communications in regard to zoning requirements
34. NYSDOL Elevator Safety Information survey submitted.

Complaints and Enforcement Summary

During the month, the following complaints and enforcement activities were handled:

1. 3 Complaints of noise
2. 1 Complaint for parking.
3. 2 Complaints of tall weeds and grass
4. 1 Complaint of tree branches over hanging onto property.
5. 1 Complaint of property line discrepancy.
6. 1 Complaint of grass being blown in the roadway
7. 2 Complaints of nuisance lighting
8. 1 Complaint of noise
9. 1 Complaint of unregistered vehicle
10. 1 Complaint of trash and debris

A total of **20 Fire Safety Inspections** have been completed year to date to commercial properties.

A total of **97 Complaints** have been received year to date.

Application Fees Year to Date

A total of **110 permits/licenses** were issued year to date, generating the following revenue:

Category	Total
Roof / Building / Siding Permits	\$4,441.80
Deck Permits	\$300.00
Solar Panels	\$400.00

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Demolition Permit	\$100.00
Porch / Enclosed Porch Permits	\$151.80
Pool Permit	\$50.00
Plumbing Permit	\$25.00
Shed Permits	\$78.40
EV Charging Station Permit	\$100.00
Fence Permit	\$75.00
Solicitation/Peddler's License	\$100.00
Sign Permit	\$150.00
Rental Unit Licenses	\$225.00

Total Application Fees Collected Year to Date: \$5,915.20

A total of **4 Certificate of Compliance** issued for the month. A total of **62 Certificate of Compliance/Occupancy** issued year to date.

A total of **22 site visits** were conducted for the month. A total of **141 site visits** have been conducted year to date.

Fines Issued Year to Date

A total of **24 fines/parking tickets** were issued year to date, generating the following revenue:

Category	Amount
No Parking Zone Violations	\$325.00
Parking Prohibited	\$25.00
Restrictions on Trailers Parked on Town Roadways	\$150.00
Parking Restrictions (11/15 – 4/15)	\$50.00
Snowfall Parking Restrictions	\$25.00
Appearance Tickets	\$75.00

Total Fines Issued Year to Date: \$675.00

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Respectfully Submitted,

Kyle Doyle

Code Enforcement Officer

DOG CONTROL REPORT: August 2026

Monthly Activity

6 — Stray Dog Calls

1 — Dog Transported to the Shelter

32 — Miles Traveled Using the Fenton DCO Van

6 — Calls Pertaining to Other Animals

9 — Calls for Other Municipalities Redirected to the Appropriate Agency

27 — Phone Calls Received

42 — Phone Calls Made, Including Follow-Ups and Past-Due Reminder Calls

6 — Emails Received

6 — Emails Sent

Enforcement & Follow-Up

Dog Control continued to emphasize education and voluntary compliance whenever appropriate, with formal enforcement available when circumstances require it. Follow-up contact was conducted on previously reported matters, licensing concerns, and other dog-related compliance issues.

Resident Assistance & Community Service

A significant portion of Dog Control activity does not result in an impoundment, ticket, or other easily measured enforcement statistics. Time is routinely spent speaking directly with residents, answering questions, explaining complaint procedures, addressing neighborhood concerns, and directing individuals to appropriate resources.

Dog Control also received **9 calls intended for other municipalities or agencies** during August. These callers were redirected to the appropriate jurisdiction whenever possible. Although these matters fall outside Dickinson/Port Dickinson jurisdiction, providing residents with accurate direction helps ensure animal-related concerns reach the proper agency rather than leaving callers unsure of where to turn.

Animal Welfare & Public Safety

Six stray dog calls were handled during August, with only **one dog requiring transportation to the shelter**. Whenever circumstances allow, efforts are made to

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resolve stray dog incidents without unnecessary shelter intake, including identifying owners and facilitating the safe return of dogs.

This approach helps reduce unnecessary shelter utilization and associated costs while still protecting public safety and animal welfare.

Dog Control also handled **six calls involving animals other than dogs**. When these matters fell outside the legal authority of Dog Control, residents were provided with information or referred to the appropriate agency whenever possible.

Communication & Public Interaction

August included **69 incoming and outgoing telephone calls**, along with **12 email communications**. These contacts included new complaints, follow-up investigations, owner communication, compliance reminders, general questions, and coordination related to ongoing Dog Control matters.

Telephone and email communication remain an important part of the program. Many situations can be addressed through timely communication, education, cooperation, and follow-up without requiring formal enforcement or shelter transportation.

NYSEG Utility Shutoff Notices:

No notices received

Next Town Board Meeting

Our next Town Board meeting is scheduled for **October 5, 5:30 PM**

PUBLIC COMMENTS:

A resident questioned why they cannot park in front of his house anymore as “no parking” signs have been placed there. He has lived there for 60 years with no problems. Commissioner Kie explained that he can park in front of his house. The “No Parking” is for between his neighbor’s driveway to the corner. The problem was once the sign was put up there it was a problem with the neighbor backing up. At their request the sign was put on the telephone pole which was a misunderstanding. Legally they can park in front of their house so they will not get a ticket. The sign was put in place so people would not park on the corner.

COMMITTEE REPORTS

HIGHWAY:

Nothing to comment on

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WATER/SEWER:

- During one of the recent storms one of the pump stations got struck by lightning. Insurance is taking care of it, and we will be responsible for paying \$500
- Received a quote from Barton & Loguidice water study. They are proposing to analyze. Existing System data review, Existing Conditions Assessment, GIS Mapping and Hydraulic Evaluation, Water Main Improvement Alternatives. There are 2 separate fees. The first one is \$28,200. The GIS Mapping will be a separate fee of \$16,200. The total for both is \$44,400. This will need to be discussed and put into the budget. They did suggest that we put it out for bid as there would be grants available. Find the grants before you put the bid out. There is water study grants out there and those should be applied for before we bid out for the design part of it.

FINANCE

- **TOWN CLERK MONTHLY FINANCIAL REPORT**
Councilperson Gardner made a motion to accept the **August 2026 Monthly Financial Report** for the **Town Clerk in the amount of \$2,687.00** On a motion by Councilperson Gardner seconded by Councilperson Morabito. All in favor.
- **SUPERVISOR MONTHLY REPORT**
Councilperson Gardner made a motion to approve the **August 2026 Monthly Supervisor Monthly Report in the amount of \$2,325,611.43** On a motion by Councilperson Gardner seconded by Councilperson Burns.

ABSTRACTS FOR APPROVAL

On Motion from Councilperson Gardner, seconded by Councilperson Morabito to approve **abstract # 9**, dated **September 14, 2026**, in the amount of **\$66,134.21**

Vote Ayes-5, Nays-0, Absent-0.

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Aye
Councilperson Exley voting Aye
Councilperson Morabito Aye
Councilperson Burns Aye

Unanimously passed and noted as duly adopted.

Abstract Summary of Audited Vouchers for Funds respectively in the amount(s) of \$66,134.21.

Voucher #9 for September 14, 2026:

<u>General Fund</u>	<u>\$22,459.82</u>
<u>Part Town</u>	<u>\$0.00</u>
<u>Highway</u>	<u>\$9,773.55</u>
<u>Light Districts</u>	<u>\$4,170.12</u>

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<u>Sewer Operating Dist.</u>	<u>\$4,966.72</u>
<u>Water Operating Dist.</u>	<u>\$24,764.00</u>

PERSONNEL

No comments

PLANNING/ZONING

No comments

APPROVAL OF MINUTES

On a motion by Councilperson Exley seconded by Councilperson Gardner to approve the **Work Session and Regular Meeting Minutes of August 17, 2026**. All in favor. Vote Ayes-5, Nays-0, Absent-0

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Aye
Councilperson Exley voting Aye
Councilperson Morabito voting Aye
Councilperson Burns voting Aye

All in favor.

ATTORNEY

RESOLUTION 2025-20

The following Resolution was offered by Councilperson Gardner, who moved its adoption, seconded by Councilperson Exley to wit:

BE IT RESOLVED, by the Town Board of the Town of Dickinson, Broome County, New York as follows:

RESOLUTION: THE BOARD OF THE TOWN OF DICKINSON AUTHORIZES THE TOWN OF DICKINSON TOWN COURT TO APPLY FOR A JCAP GRANT IN THE 2026-2027 GRANT CYCLE UP TO \$3,410.00.

The question of adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows: All in favor. Vote Ayes-5, Nays-0, Absent-0.

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Aye
Councilperson Exley voting Aye
Councilperson Morabito voting Aye
Councilperson Burns voting Aye

All in favor.

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RESOLUTION 2025-21

The following Resolution was offered by Councilperson Gardner, who moved its adoption, seconded by Councilperson Burns to wit:

BE IT RESOLVED, by the Town Board of the Town of Dickinson, Broome County, New York as follows:

**RESOLUTION: UPDATING THE NYSLRS STANDARD WORKDAY
REPORTING REQUIREMENT THAT EVERYONE COMPLETES FOR EACH
YEAR CERTIFYING THAT IS THEIR STANDARD WORKDAY**

The question of adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows: All in favor. Vote Ayes-5, Nays-0, Absent-0.

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Aye
Councilperson Exley voting Aye
Councilperson Morabito voting Aye
Councilperson Burns voting Aye

All in favor.

DEPARTMENT REPORTS

HIGHWAY DEPARTMENT ADMINISTRATIVE:

On a motion by Councilperson Exley seconded by Councilperson Morabito **TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PURCHASE THE REPLACEMENT PUMP IN AN AMOUNT NOT TO EXCEED \$11,500.** All in favor.

Vote- Ayes-5, Nays-0, Absent-0.

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Aye
Councilperson Exley voting Aye
Councilperson Morabito Aye
Councilperson Burns voting Aye

All in favor.

PLANNING/ZONING:

Planning board meeting on September 28, 2026 @ 6:00 PM – Zain’s garage

CODE ENFORCEMENT:

Nothing to report

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On motion by Supervisor Marinaccio, the Regular Meeting was adjourned into **Executive Session** to discuss a personal issue on a motion from Councilperson Morabito and seconded by Councilperson Burns at 6:06 PM. All in favor.

On a motion by Councilperson Morabito and seconded by Councilperson Exley to return to regular session at 6:20 PM. All in favor

The meeting was adjourned on motion of Councilman Morabito and seconded by Councilman Burns at 6:21 PM.

Respectfully submitted,

Wendi Evans
Town Clerk